

HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website (www.herefordshire.gov.uk) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

Current cabinet members are listed below. For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact governancesupportteam@herefordshire.gov.uk or telephone 01432 261699.

The following information is provided for each entry in the Forward Plan:

Heading	Contains
Report title and purpose	A summary of the proposal
Decision Maker and Due date	Who will take the decision and the date the decision is expected to be made
Lead cabinet member and officer contact(s)	The cabinet member with responsibility for this decision and the officers producing the decision report.
Directorate	The directorate of the council responsible for the decision.
Date uploaded onto plan	The date the decision was first uploaded and the notice period started for key decisions.
Decision type, exemptions and urgency	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key decisions only.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>IT Strategy Renewal (Digital, Data and Technology Strategy)</p> <p>To agree the renewed digital, data and technology strategy outlining the approach and key activity that supports the work of the council, assists people accessing council services, creates efficiencies and keeps the organisation operational and safe.</p>	<p>Cabinet member corporate strategy and budget</p> <p>15 December 2023</p>	<p>Cabinet member corporate strategy and budget</p> <p>Amy SWIFT, Portfolio Manager</p> <p><small>Amy.Swift2@herefordshire.gov.uk</small></p>	<p>Corporate Support Centre</p>	<p>NEW ITEM</p>	<p>KEY</p> <p>Open</p>
<p>Cabinet decisions by date (Key and Non-key listed)</p>					
<p>Delivery Plan 2023/24</p> <p>To agree proposals for the Delivery Plan 2023/24. Each year Cabinet is required to produce a delivery plan which sets out how the strategic ambitions within the council's County Plan 2020-24 will be delivered and monitored.</p>	<p>Cabinet</p> <p>23 November 2023</p>	<p>Cabinet member finance and corporate services</p> <p>Appy Reddy, Head of Corporate Performance, Amy Pitt, Director of Strategy and Performance</p> <p><small>Appy.Reddy2@herefordshire.gov.uk, Amy.Pitt@herefordshire.gov.uk</small></p> <p><small>Tel: 01432 383675, Tel: 01432 383758</small></p>	<p>Corporate Support Centre</p>	<p>20 October 2023</p>	<p>Non Key</p> <p>Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Eastern River Crossing and Link Road To receive the Strategic Outline Business Case for the Eastern River Crossing and Link Road and to consider future options for the scheme.</p>	<p>Cabinet 23 November 2023</p>	<p>Cabinet member transport and infrastructure</p> <p>Geoff Pickford, Interim Head of Transportation and Parking geoff.pickford@herefordshire.gov.uk Tel: 07792 882115</p>	<p>Economy and Environment</p>	<p>20 October 2023</p>	<p>KEY Open</p>
<p>Hereford Southern Link Road To consider and approve the next steps in progressing the development of the Southern Link Road.</p>	<p>Cabinet 23 November 2023</p>	<p>Cabinet member transport and infrastructure</p> <p>Geoff Pickford, Interim Head of Transportation and Parking geoff.pickford@herefordshire.gov.uk Tel: 07792 882115</p>	<p>Economy and Environment</p>	<p>20 October 2023</p>	<p>KEY Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Objectives for New Herefordshire Local Transport Plan To agree the objectives for the new Herefordshire Local Transport Plan (LTP) and to approve the updated timetable for its development.</p>	<p>Cabinet 23 November 2023</p>	<p>Cabinet member transport and infrastructure Geoff Pickford, Interim Head of Transportation and Parking geoff.pickford@herefordshire.gov.uk Tel: 07792 882115</p>	<p>Economy and Environment</p>	<p>20 October 2023</p>	<p>KEY Open</p>
<p>Q2 Budget and Performance Report To review performance for Quarter 2 2023/24 and the forecast budget outturn for the year. To provide assurance that progress has been made towards delivery of the agreed revenue budget and service delivery targets, and that the reasons for major variances or potential under-performance are understood and are being addressed to the cabinet's satisfaction.</p>	<p>Cabinet 23 November 2023</p>	<p>Cabinet member finance and corporate services Appy Reddy, Head of Corporate Performance Appy.Reddy2@herefordshire.gov.uk Tel: 01432 383675</p>	<p>Corporate Support Centre</p>	<p>20 October 2023</p>	<p>Non Key Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Report to seek decision on recommended route to deliver registered residential children home provision in county for children and young people 11-18</p> <p>Report to identify options to deliver registered residential children home provision in county for children and young people aged 11-18</p>	<p>Cabinet 23 November 2023</p>	<p>Cabinet member children and young people</p> <p>Abbey Collings, Project Manager abbey.collings@herefordshire.gov.uk</p>	<p>Children and Young People</p>	<p>20 October 2023</p>	<p>KEY Open</p>
<p>Appointments to Shareholder Committee to appoint 4 members of cabinet to the Shareholder Committee</p>	<p>Cabinet 21 December 2023</p>	<p>Cabinet member finance and corporate services</p> <p>Sean O'Connor, Head of Legal Services and Deputy Monitoring Officer Sean.O'Connor@herefordshire.gov.uk Tel: 01432 383622</p>	<p>Corporate Support Centre</p>	<p>20 October 2023</p>	<p>Non Key Open</p>
<p>Corporate Parenting Strategy To approve the corporate parenting strategy</p>	<p>Cabinet 21 December 2023</p>	<p>Cabinet member children and young people</p> <p>Caroline Marshall, Project manager, Julie Mepham caroline.marshall3@herefordshire.gov.uk, Tel: 01432 260249,</p>	<p>Children and Young People</p>	<p>20 October 2023</p>	<p>KEY Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Hereford Public Art Strategy To approve a public art strategy for Hereford city centre</p>	<p>Cabinet 21 December 2023</p>	<p>Cabinet member transport and infrastructure Sarah Lee, Culture and Leisure Lead sarah.lee@herefordshire.gov.uk Tel: 01432 260188</p>	<p>Community Wellbeing</p>	<p>20 October 2023</p>	<p>Non Key Open</p>
<p>Local Authority Lottery Scheme To explore the options relating to the establishment of a local authority lottery scheme for Herefordshire which would support the local voluntary and community sector across Herefordshire</p>	<p>Cabinet 21 December 2023</p>	<p>Cabinet member finance and corporate services Joni Hughes, Head of chief executive's office, Sarah Osborne, Programme Coordinator Joni.Hughes@herefordshire.gov.uk, Sarah.Osborne2@herefordshire.gov.uk Tel: 01432 260598, Tel: 01432 383548</p>	<p>Corporate Support Centre</p>	<p>20 October 2023</p>	<p>KEY Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
2024/25 Capital Investment Budget and Capital Strategy Update	Cabinet 25 January 2024	Cabinet member finance and corporate services Karen Morris, Strategic Capital Finance Manager <small>karen.morris1@herefordshire.gov.uk Tel: 01432 261865</small>	Corporate Support Centre	20 October 2023	KEY
Adoption of the Herefordshire Minerals & Waste Local Plan	Cabinet 25 January 2024	Cabinet member environment Victoria Eaton, Senior planning officer <small>veaton@herefordshire.gov.uk Tel: 01432 260146</small>	Economy and Environment	20 October 2023	KEY

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Herefordshire and Worcestershire Group Training Association Ltd (HWGTA) Investment Partnership Model</p> <p>To develop a business case outlining options for a preferred investment model and;</p> <p>to approve the preferred investment model option for the HWGTA Ltd and Herefordshire Council partnership to enable the development of a vocational centre of excellence on Skylon Park.</p>	<p>Cabinet 25 January 2024</p>	<p>Cabinet member community services and assets</p> <p>Joni Hughes, Head of chief executive's office, Gabriela Singh, Project Manager</p> <p>Joni.Hughes@herefordshire.gov.uk, Gabriella.Singh@herefordshire.gov.uk Tel: 01432 260598, Tel: 01432 260375</p>	<p>Corporate Support Centre</p>	<p>20 October 2023</p>	<p>Non Key Open</p>
<p>Procurement of new waste collection service - update</p> <p>Further to the approved Cabinet report on the 5th October this report seeks approval to award the new waste collection contact.</p>	<p>Cabinet 25 January 2024</p>	<p>Cabinet member community services and assets</p> <p>Ben Boswell, Head of environment, climate emergency and waste services</p> <p>bboswell@herefordshire.gov.uk Tel: 01432 261930</p>	<p>Economy and Environment</p>	<p>NEW ITEM</p>	<p>KEY Part exempt</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Wye Valley Trust (WVT) Investment Partnership Model To develop a business case outlining options for a preferred investment model and;</p> <p>to approve the preferred investment model option for the Wye Valley Trust and Herefordshire Council partnership to enable the development of an Education Centre at Hereford County Hospital</p>	<p>Cabinet 25 January 2024</p>	<p>Cabinet member economy and growth</p> <p>Joni Hughes, Head of chief executive's office, Sarah Morris, Programme Coordinator</p> <p>Joni.Hughes@herefordshire.gov.uk, Sarah.Morris2@herefordshire.gov.uk Tel: 01432 260598, Tel: 01432 383698</p>	<p>Corporate Support Centre</p>	<p>20 October 2023</p>	<p>Non Key Open</p>
<p>Herefordshire and Worcestershire All Age Autism Strategy To approve the Herefordshire and Worcestershire Autism Strategy, developed in partnership with Worcestershire County Council and the Integrated Care Board</p>	<p>Cabinet 22 February 2024</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Hayley Doyle, Service Director - All Age Commissioning</p> <p>Hayley.Doyle@herefordshire.gov.uk Tel: 01432 260832</p>	<p>Community Wellbeing</p>	<p>20 October 2023</p>	<p>Non Key Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>New care facility To consider and agree the business case to invest in and develop the council's own care facility in Herefordshire to meet future demand</p>	<p>Cabinet 22 February 2024</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Hilary Hall, Corporate Director Community Wellbeing, Hayley Doyle, Service Director - All Age Commissioning</p> <p>Hilary.Hall@herefordshire.gov.uk, Hayley.Doyle@herefordshire.gov.uk Tel: 01432 260832</p>	<p>Community Wellbeing</p>	<p>20 October 2023</p>	<p>KEY Open</p>
<p>Q3 Budget and Performance Report To review performance for Quarter 3 2023/24 and the forecast budget outturn for the year.</p> <p>To provide assurance that progress has been made towards delivery of the agreed revenue budget and service delivery targets, and that the reasons for major variances or potential under-performance are understood and are being addressed to the cabinet's satisfaction.</p>	<p>Cabinet 22 February 2024</p>	<p>Cabinet member finance and corporate services</p> <p>Appy Reddy, Head of Corporate Performance</p> <p>Appy.Reddy2@herefordshire.gov.uk Tel: 01432 383675</p>	<p>Corporate Support Centre</p>	<p>20 October 2023</p>	<p>Non Key Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>All Age Carers Strategy To approve the all age carers strategy, setting out Herefordshire's approach to improving carers lives and experiences</p>	<p>Cabinet 23 May 2024</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Hayley Doyle, Service Director - All Age Commissioning Hayley.Doyle@herefordshire.gov.uk Tel: 01432 260832</p>	<p>Community Wellbeing</p>	<p>20 October 2023</p>	<p>Non Key Open</p>
<p>Cabinet Member Decisions (Key decisions only)</p>					
<p>Portfolio: adults, health and wellbeing</p>					
<p>Grant acceptance and purchase of accommodation to address gaps in homelessness pathway provision To accept the grant funding and approve the acquisition of up to ten properties</p>	<p>Cabinet member adults, health and wellbeing 23 November 2023</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Tina Wood, Housing development officer twood2@herefordshire.gov.uk Tel: 01432 261975</p>	<p>Community Wellbeing</p>	<p>20 October 2023</p>	<p>Non Key Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Commissioning of the Herefordshire NHS Health Checks Service</p> <p>This report is seeking approval for the re-commissioning of NHS Health Checks Service for residents within the county of Herefordshire. The report sets out the key information relating to the current service provision and the ambitions for the recommissioned service to commence on 1 April 2024.</p>	<p>Cabinet member adults, health and wellbeing</p> <p>27 November 2023</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Luke Bennett, Public Health Senior Commissioning Officer</p> <p>luke.bennett@herefordshire.gov.uk Tel: 01432 260151</p>	<p>Community Wellbeing</p>	<p>20 October 2023</p>	<p>KEY</p> <p>Open</p>
<p>Portfolio: children and young people</p>					
<p>Children and Young People's Workforce Strategy</p> <p>To approve the children and young people's workforce strategy</p>	<p>Cabinet member children and young people</p> <p>15 December 2023</p>	<p>Cabinet member children and young people</p> <p>Caroline Marshall, Project manager, Gabriella Singh, Project Manager, Debbie Thompson, HR Business Partner</p> <p>caroline.marshall3@herefordshire.gov.uk, Gabriella.Singh@herefordshire.gov.uk, debbie.thompson@herefordshire.gov.uk Tel: 01432 260249, Tel: 01432 260375,</p>	<p>Children and Young People</p>	<p>20 October 2023</p>	<p>KEY</p> <p>Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Schools Budget 2024/25 To approve school forum’s recommended budget proposals for school budgets, central school services and early years within the Dedicated Schools Grant (DSG) for 2024/25</p>	<p>Cabinet member children and young people 26 January 2024</p>	<p>Cabinet member children and young people Malcolm Green, Strategic Finance Manager <small>malcolm.green@herefordshire.gov.uk</small></p>	<p>Children and Young People</p>	<p>20 October 2023</p>	<p>KEY Open</p>
<p>High Needs Budget 2024/25 To approve the Dedicated Schools Grant (DSG) high needs budget for 2024/25 as recommended by Schools Forum.</p>	<p>Cabinet member children and young people 29 March 2024</p>	<p>Cabinet member children and young people Malcolm Green, Strategic Finance Manager <small>malcolm.green@herefordshire.gov.uk</small></p>	<p>Children and Young People</p>	<p>20 October 2023</p>	<p>KEY Open</p>
<p>Portfolio: community services and assets</p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Corporate Asset Review To carry out a review of all small land parcels with a recommendation to retain or dispose of the asset.</p>	<p>Cabinet member community services and assets 1 December 2023</p>	<p>Cabinet member community services and assets Sarah Jowett, Strategic Assets Delivery Director <small>Sarah.Jowett@herefordshire.gov.uk Tel: 01432 383302</small></p>	<p>Corporate Support Centre</p>	<p>20 October 2023</p>	<p>KEY Open</p>
Portfolio: economy and growth					
Portfolio: environment					
Portfolio: finance and corporate services					
Portfolio: roads and regulatory services					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Winter Service 2023/24 To seek approval for the arrangements being made for the provision of winter service during the period of 2023 through to 2024 season, as set out in the Winter Service Plan.</p> <p>The Winter Service Plan continues to build on existing best practice and the findings of reviews that have taken place both locally and nationally. Herefordshire Council will continue to meet its duties towards the maintenance of the highway network in full and by working in partnership with Herefordshire's communities, wherever practicable, enhance the county's resilience to the impact of prolonged or severe winter weather.</p>	<p>Cabinet member roads and regulatory services 17 November 2023</p>	<p>Cabinet member roads and regulatory services</p> <p>Bruce Evans, Engineering manager bje@herefordshire.gov.uk Tel: 07792880548</p>	<p>Economy and Environment</p>	<p>20 October 2023</p>	<p>KEY Open</p>
<p>Portfolio: transport and infrastructure</p>					
<p>2023 to 2027 Capital Investment in Managing Ash Die Back in Herefordshire Investment to manage the impact of Ash Die Back in Herefordshire. The impact is growing, the investment is to remove the risk and to re invest in green infrastructure to mitigate the impact.</p>	<p>Cabinet member transport and infrastructure 27 November 2023</p>	<p>Cabinet member transport and infrastructure</p> <p>Bruce Evans, Engineering manager bje@herefordshire.gov.uk Tel: 07792880548</p>	<p>Economy and Environment</p>	<p>20 October 2023</p>	<p>KEY Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>2023 to 2027 Capital Investment in Highways Infrastructure To approve the investment following budget approval from full council meeting.</p>	<p>Cabinet member transport and infrastructure 20 December 2023</p>	<p>Cabinet member transport and infrastructure Bruce Evans, Engineering manager bje@herefordshire.gov.uk Tel: 07792880548</p>	<p>Economy and Environment</p>	<p>20 October 2023</p>	<p>KEY Open</p>